

**EXTENDED**

**KENTUCKY TECH SCHOOL SYSTEM  
VACANCY POSTING NOTICE**

(Justification List 249)

9-30-08  
DATE OPENED

**WORKING TITLE:** Technical Education Administrative Consultant III      **MINIMUM SALARY:** \$ 47,285.00  
**Job Location:** Office of Career and Technical Education      **(Permanent Full-Time 12 months)**  
Frankfort, KY

**Position Number:** 51-531-13-00-06-00-003

**Title Code:** 0561

**BRIEF JOB DESCRIPTION:** Provides consultative services and technical assistance in the development, coordination, implementation, and operation of school, regional, or program administration. This position also provides overall coordination for School-to-Careers, Technology Centers that Work, Tech Prep, New Principal Institutes, New Teacher Academies and the New Teacher Institute. Also, provide technical assistance and oversight to schools, regional personnel and other administrators in all the above areas. Also manage, develop and interpret policies related to same and represent the Office in these areas as well.

**MINIMUM REQUIREMENTS:** Graduate of a college or university with a bachelor's degree in education or a closely related field supplemented by two years of administrative experience. Additional administrative experience in school, regional, or state administration may substitute for the required education on a year for year basis.

**TO APPLY:** Please submit an updated, signed application to:

**Angela F. Risk**  
**Human Resource Administrator**  
**Education and Workforce Development Cabinet**  
**Division of Human Resources**  
**2<sup>nd</sup> Floor, 500 Mero Street**  
**Frankfort, KY 40601**

Applications must be received by **10/24/08** to be considered for an interview.

Applicant will be notified if selected for an interview.

Applications may be obtained from the Education and Workforce Development Cabinet, Division of Human Resources, 2<sup>nd</sup> Floor, 500 Mero Street, Frankfort, KY 40601.

**EQUAL EDUCATION AND EMPLOYMENT OPPORTUNITIES M/F/D**

Emailed to:      Renee Redding      Area Supervisors  
                         Local ATCs                                      Central Office  
                         Administrative Business Offices