

Dual Credit Agreement
Between The
**KENTUCKY EDUCATION AND WORKFORCE DEVELOPMENT CABINET,
OFFICE OF CAREER AND TECHNICAL EDUCATION**
And
KENTUCKY COMMUNITY AND TECHNICAL COLLEGE SYSTEM

To offer a more seamless path of education and training for students in the Commonwealth of Kentucky, the Education and Workforce Development Cabinet, Office of Career and Technical Education (OCTE) and the Kentucky Community Technical College System (KCTCS) enter into this Dual Credit Agreement. The purpose of the agreement is to establish the general guidelines for the development of dual credit agreements for technical courses offered in programs at the Area Technology Centers (ATCs) operated by OCTE. The spirit of this Agreement is in accordance with the Statewide P-16 Council and KCTCS statements advocating that secondary and postsecondary institutions articulate with one another and advocating system-to-system alignment.

Dual Credit is defined in KCTCS Administrative Policies and Procedures 4.15 as follows:

Concurrent enrollment in high school and a KCTCS college with credit awarded by both. A high school student may earn both high school and college credit (dual credit) for the same course upon completion of course requirements. A secondary student must apply to a KCTCS college and be accepted. KCTCS colleges are responsible for the academic integrity of the courses for which postsecondary credit will be awarded.

Coursework transferred or accepted for credit toward an undergraduate credential must represent collegiate coursework relevant to the credential, with the course content and level of instruction resulting in student competencies at least equivalent to those of students enrolled in the institution's own undergraduate programs.

OCTE will align the ATC curriculum with the KCTCS curriculum to ensure that the competencies designated in the specified program of study, as well as within a specific course, are achieved and that a collegiate level of instruction is delivered.

Individuals teaching ATC courses for dual credit must be approved by the partner KCTCS institution as having appropriate credentials to serve as college faculty for the purposes of accreditation by Southern Association of Colleges and Schools' Commission on Colleges (SACS-COC). ATC teachers will meet KCTCS and SACS-COC teaching qualifications and will submit the following to the college for approval to serve as college faculty for the purposes of dual credit:

1. Official college transcripts;
2. A current vita/resume/application showing teaching and work experience; and
3. Additional documentation sufficient for SACS-COC compliance.

Where applicable, matriculating ATC students will be given preference in program admissions according to KCTCS admissions policies. All KCTCS institutions will recognize credit earned under this agreement as stated in KCTCS Policy.

An ATC student may receive KCTCS dual credit by:

1. Participating in a dual credit class under a locally developed dual credit agreement;
2. Completing a KCTCS application and a dual credit form to be enrolled as a KCTCS student in the course(s) in which he or she wishes to receive dual credit; and

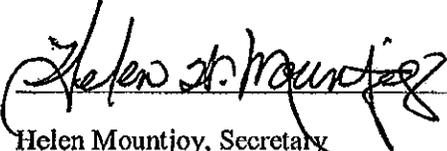
3. Receiving a "C" or above in the course.

There will be no charge for postsecondary dual credit granted through this agreement.

A dual credit agreement template has been developed by OCTE and KCTCS System Offices for use between the local college and ATC(s). Recognizing that there may be unique circumstances within a particular locale between the local college and the ATC(s), when both parties agree to a modification of the practices set forth in the template, an addendum to the template should be written which addresses all points of departure from the template and/or additional stipulations. In instances where an addendum is created and agreed upon between the local college and the ATC(s), the template and addendum must be forwarded to appropriate OCTE and KCTCS System Offices for review. If there are irreconcilable differences among local partners, all parties should contact the appropriate office accordingly: KCTCS colleges should contact the KCTCS Chancellor's Office; and ATCs should contact the OCTE Executive Director's Office.

This agreement shall become effective upon signature of both parties.

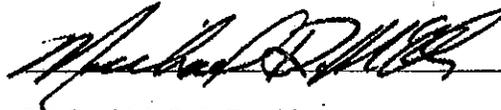
This dual credit agreement may be terminated by either party of the agreement with written notice of intent to do so at least one year in advance. Any revisions to this agreement must be in writing and signed by both parties.



Helen Mountjoy, Secretary
Education and Workforce Development Cabinet

Date

8/31/09



Michael McCall, President
Kentucky Community and Technical College System

Date

8/28/09