



**Finance and Administration Cabinet**  
**Executive Order 2008-011**  
**Request Form**

**Requesting Department:** 540 Department Of Education      **Record Date:** 2014-05-05

**Requestor ID:** SRM0015      **Requestor Name:** Jason Camden

**Short Description:** KDE MEMBERSHIPS, DUES AND PARTICIPATION FEES      **Requestor Phone Number:** 502-564-2351

**Type of Request:** OTHER SERVICES, NON-PROFESSIONAL      **New or Expanded?** No

**Procurement Method:** Special Authority      **Cost:** 555,000.00      **Estimate/Actual?** Estimate

**Is this Item a Replacement?** No      **If so, Asset Tag#:**

**What will happen to the replaced item?**

**What Document is Requested?** Payment Document (PRC)

**If on Contract, Give Contract #:**

**Vendor (if any):** TBD

**Purpose and Justification:**

Education Information Management Advisory Consortium Participation Fee will allow the KDE to participate in the State Collaborative on Assessments and Student Standards projects. SCASS Membership Fees enables KDE to collaborate on various assessment development and implementation issues regarding large-scale assessment, alignment of standards and assessments, English Language Learners, accountability systems, comprehensive assessment systems, early childhood, formative assessment and health education assessment. Membership in Council of Chief State School Officers is imperative so that KDE is aware of federal/state changes/mandates regarding NCLB and all education issues. National Association of State Boards of Education (NASBE) dues NASBE offers many critical services to state boards of education that include training for new board members, opportunities to serve on committees to promote school policy and education, representation on policy issues regarding education in Congress. NASBE is the only national organization that is geared specifically to the needs of state boards of education. National Council for Accreditation of Teacher Education (NCATE) dues. NCATE charges dues to the state for purposes of representation on NCATE's policy boards, the Board of Examiners and to support the NCATE mission. NAPE (National Alliance for Partnerships in Equity); NASDCTE (National Association of State Directors for Career & Technical Education); SACS (Southern Association of Colleges and Schools, as well as other professional organizations and subscription fees for agency related purposes. Request good through 6/30/15, cost is strictly an estimate due to uncertainty of state/federal funding

Funding Source: Multiple/Explain

Program Code:

If Federal, Give CFDA#:

Percentage of Each Funding UNKNOWN

FAC approval of a Request Form means the review required by the Executive Order has been completed, and the items or services have been authorized to begin the procurement process. Agencies must procure these items or services according to procurement policies and procedures, administrative regulations, and statutes. Special authority requests, delegations and other specific methods of procurement are not approved through this review- identifying the procurement method is for the Committee's information only. Follow normal request procedures to obtain approval for specific methods of procurement. Funding source must be in accordance to GOPM policies, regulations and statutes.

I certify by submitting this form electronically, that an original, signed by the Cabinet Secretary or authorized agency head, is maintained at the agency level. If the agency head applies an electronic approval it is not necessary to maintain the signed original on file.

This request approved by: \_\_\_\_\_  
Cabinet Secretary or Authorized Agency Head

For Agency Use: