



Finance and Administration Cabinet
Executive Order 2008-011
Request Form

Requesting Department: 540 Department Of Education **Record Date:** 2014-05-05

Requestor ID: SRM0015 **Requestor Name:** Jason Camden

Short Description: GENERAL ITEMS FOR KSB, KSD, FFA, ATCs **Requestor Phone Number:** 502-564-2351

Type of Request: OTHER GOODS **New or Expanded?** No

Procurement Method: Special Authority **Cost:** 620,000.00 **Estimate/Actual?** Estimate

Is this Item a Replacement? No **If so, Asset Tag#:**

What will happen to the replaced item?

What Document is Requested? Blanket Waiver

If on Contract, Give Contract #:

Vendor (if any): TBD

Purpose and Justification:

The Kentucky Department of Education respectfully requests consideration for blanket waiver approval for payments for delivery orders, purchase orders and obligated contracts for office supplies and cleaning supplies for Kentucky School for the Blind (KSB), Kentucky School for the Deaf (KSD) and Future Farmers of America (FFA) AND ATCS through 06/30/15. The cost is strictly an estimate due to the uncertainty of state/federal funding. Certain funding sources may increase causing this estimate to increase as well.

Funding Source: Multiple/Explain **Program Code:**

If Federal, Give CFDA#:

Percentage of Each Funding UNKNOWN

FAC approval of a Request Form means the review required by the Executive Order has been completed, and the items or services have been authorized to begin the procurement process. Agencies must procure these items or services according to procurement policies and procedures, administrative regulations, and statutes. Special authority requests, delegations and other specific methods of procurement are not approved through this review- identifying the procurement method is for the Committee's information only. Follow normal request procedures to obtain approval for specific methods of procurement. Funding source must be in accordance to GOPM policies, regulations and statutes.

I certify by submitting this form electronically, that an original, signed by the Cabinet Secretary or authorized agency head, is maintained at the agency level. If the agency head applies an electronic approval it is not necessary to maintain the signed original on file.

This request approved by:

 Cabinet Secretary or Authorized Agency Head

For Agency Use: